

June 2006 – August 2006 The Sherwin-Williams Company, Stores Group Texarkana, Arkansas

Management Intern

- Extensively practiced inventory management, order processing, and merchandising skills.
- Developed customer relationships and practiced selling skills. Evaluated customer requirements to recommend the most suitable product for specifications.

May 2005 – August 2005 CHRISTUS St. Michael Health System Texarkana, Texas

Accounts Payable Clerk (Temporary/Summer)

- Responsible for proactive daily maintenance of accounts payable and weekly check processing.
- Responsible for fiscal year-end records maintenance and reorganization of Accounting Department records.

June 2003 – July 2004 Video Perfection Texarkana, Arkansas

Network Administrator

- Designed, developed, and maintained ASP/MySQL-driven web sites, e-mail, shopping carts, and E-Commerce applications for clients and in-house use. Implementation resulted in business expansion into new services and marketing as well as cross-selling between products.
- Effectively managed the development and implementation of streaming video services for narrowband markets using Windows Media Services 9 Series. Techniques developed resulted in additional distribution capability to market segments underserved by internet-based multimedia.

January 2005 – Present Southern Arkansas University Magnolia, Arkansas
Assistant to Webmaster, Supplemental Instructor – Microeconomics

Accomplishments and Certifications

CompTIA A+ Certified Technician
SAU Presidential Scholarship Recipient
2005 First Place in Phi Beta Lambda Computer Applications and Economics Competitions
Texas Boys State
SAU President's Ambassador Nominee

Service Leadership Activities

Students In Free Enterprise – Senior Leadership – Three Years
Business Student Advisory Council – Three Years
Student Investment Advisory Council – Two Years
Phi Beta Lambda – Three Years
Kappa Kappa Psi National Honorary Fraternity – Chapter Secretary
SAU Marching Band and Symphonic Wind Ensemble

References Available Upon Request